

Facility Rental Application



TODAY'S DATE: _____

CONTACT INFORMATION

NAME OF GROUP/ORGANIZATION: _____

CONTACT NAME: _____ TITLE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CELL PHONE: _____ ALTERNATE PHONE: _____

EMAIL: _____ ARE YOU A CURRENT MEMBER OF TALES OF CAPE COD? YES NO

EVENT INFORMATION

DATES REQUESTED: _____

TYPE OF EVENT: _____

ROOMS REQUESTED: THEATER MEETING ROOM

RENTAL START TIME: _____ RENTAL END TIME: _____ (Times include setup and cleanup)

ESTIMATED ATTENDANCE: _____ WILL YOU BE SERVING FOOD AND/OR BEVERAGES YES NO

OFFICE USE ONLY

Main Room and Meeting Room

- Wedding (one day): \$450 Wedding and wedding rehearsal (two days): \$550 Memorial Service: \$225
 Other: Up to 4 hours: \$150 More than 4 hours: \$300

Meeting Room only

- Up to four hours: \$100 More than four hours: \$150

TOTAL RENTAL FEE: \$ _____ PAYMENT RECEIVED: \$ _____ DATE RECEIVED: _____

Please use this application to submit your request along with payment to
TALES OF CAPE COD PO BOX 41 BARNSTABLE, MA 02630

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RENTAL CONDITIONS

- Tales of Cape Cod is not responsible for the loss or damages of any equipment, supplies or property belonging to the Renter or attendees.
- No cooking is permitted on the premises.
- The portable PA system is available to renters. The Yamaha Powered Sound Mixer system is NOT available to renters.
- Organizations/individuals are required to clean-up after all events. All garbage must be removed from the premises. (Trash may NOT be placed in the tenant's pails on the side of the building.) Tables/chairs should be placed back in the order/arrangement they were found.
- Organizations/Renters assume full responsibility for any damage to the facility and or equipment in the facility during the hours of the scheduled event.
- Renter property must be removed from the facility at the time the facility is vacated.
- Renters are expected to have space(s) cleaned-up and vacated upon the specified end time on the signed rental contract.
- Full payment is required when the application is accepted. Notification will be by email. Payments can be made by cash, debit/credit card or check.
- Cancellations made less than 7 days prior to the event may not eligible for a refund or credit.
- Sales of alcoholic beverages of any kind is strictly prohibited.

DISCLAIMER

In consideration of the privilege of using the Tales of Cape Cod property at 3046 Main St, Barnstable, MA we agree to assume the risk of any injuries, including death, that may be sustained by members of our organization or any person invited as part of our group in connection with the use of the said premises.

Further, we agree to indemnify, hold harmless, assume liability for and defend The Tales of Cape Cod, its trustees, officers, members and agents from all costs and expenses including, but not limited to, attorney's fees, reasonable investigative and discovery costs, court costs and any other sums which The Tales of Cape Cod, its trustees, officers, members and agents may pay or becomes obligated to pay for injury, including death, to persons or damage to property resulting from our use of said premises or from our actions or omissions and arising from any cause, including vehicles, except for matters causes by the negligence or willful misconduct of The Tales of Cape Cod or its trustees, officers, members and agents while acting within the scope of duties of such relationship to The Tales of Cape Cod.

I hereby certify that I/we have read and agree to the above conditions and that I/we have the authority to execute this agreement thus binding the organization or individual(s) identified above.

Printed Name of Primary Contact

Signature of Primary Contact

Date